

BBVNA BOARD MEETING NOTES - 8/23/2016

The Board convened at 6:30 pm at the home of Margaret Johnson, and the meeting was called to order at 6:45pm. Damian Baca led the meeting.

IN ATTENDANCE:

Damian Baca (1st VP)
Margaret Johnson (2nd VP)
Rita Toland (Treasurer),
Mike Weingarten (Secretary),
Richard Roati (Urban Wildlife & Forestry Committee)
Ann Pattison (Historic Designation Committee)
Joan Thomas (Malvern Plaza Committee)
Dick Basye (MCRC Representative)
Suzie Husband (Welcome Committee)

1) Minutes of the June 14, 2016 meeting: (Mike)

Minutes were approved.

We noted that we had expressed an interest in publicizing to the Neighborhood in advance the time and location of Board meetings. We agreed that this would be the role of the President for future meetings. Damian agreed to send out the notice in John's absence.

2) Historic Designation: (Ann Pattison)

a) Classes were given by Chris Evans on Monday (8/22) and Tuesday (8/23) for people interested in volunteering to do research. They were good classes, attended by 9 people across the 2 days. Work will involve capturing, for each residence, information from the City Directories (at the Public Library), Permit info (from the County Assessor's website), and permit and architectural documents (on microfiche at the Planning Dept.). Focus is on capturing authoritatively the following data:

- Date house was built
- Name of original owner
- Architect or designer of the home
- Builder

Ann will serve as the contact person for volunteers who have questions during this process, and will coordinate with Chris in getting the answers.

b) The second fundraising letter went out last week to the 137 homeowners on Chris' initial contributing properties list, requesting a second round of contributions. It was emphasized that this initial list included only those homes that were clearly contributing properties, and that other houses will be added to this list as more work is done.

c) Ann will put out a message to the neighborhood encouraging people to let her know if they believe their house is also "clearly contributing", and Ann will forward their names & addresses to Chris for his next round of study.

3) Treasurer's Report: (Rita)

Rita provided financial reports covering the period 1/1/16 through 8/22/16. (Copies are attached to these minutes.) Key points:

- a) Our CD has matured, and the money has been deposited into our savings account;
- b) Regarding historic designation, we have thus far collected a little over \$16K, and have spent just under \$12K, leaving us with a little over \$4K allocated to historic designation today. In addition to this, we have received about \$300 in contributions since the close of the report, and are expecting our final installment of payment from Broadway Village, this in the amount of \$3040. Therefore, we will have a bit over \$7000 available this month for historic designation expenses. But this money will be spent quickly as Chris' work intensifies, so fund raising is critical to keeping the work going.
- c) About 20% of the houses solicited in the first round of funding requests responded with contributions. Since the letter to the 137 contributing properties went out last week, only 4 homeowners have thus far responded. So attention will need to be kept on this.

We discussed a number of ideas for encouraging neighborhood participation. We agreed it is important to keep the communications going to the neighborhood, updates perhaps every 1-2 weeks during this critical period. We discussed the idea of conducting a silent auction in November as a fund raiser for historic designation. Rita and Ann will pursue this idea. We also discussed providing updates to the neighborhood about the progress of the volunteer work, to make sure people know the work that is being done to try to reduce the costs of the project.

4) Malvern Plaza Update: (Joan)

The annual Malvern Plaza planning meeting was held on August 7, and was attended by 10 people. The result was the list of activities of interest for the coming year, along with, in many cases, the people who have agreed to coordinate them. Joan will continue to flesh out the list, and it will be included in the upcoming newsletter.

In particular, the next event will be this Sunday, August 28. Justine Hernandez and Suzie Husband will again combine to provide an Edible Plant Walk, starting in the Plaza at 8 am.

And as a new update to the list, Margaret reported that she and Oscar Blazquez have agreed to coordinate another Dinner in the Plaza this year, probably in April.

We discussed how the funds still allocated to Malvern Plaza could be used, with a number of ideas discussed. There are no immediate needs for the money now, but we agreed the funds need to remain in reserve for likely future infrastructure spending needs. Rita informed the group that diverting the funds to other non-Malvern related projects was not appropriate due to how the funds had been raised.

5) Urban Forestry Committee Update: (Richard)

Richard reported on the very successful neighborhood cleanup held the weekend of Aug 13-14. Collectively, we trimmed and weeded at Malvern Plaza, along Arroyo Chico and the Treat Walkway, and on the median at Manchester and Eastbourne, and completely filled the rolloff dumpster we ordered from the City.

The issue of the excessive cutting of trees along the arroyo by the City in May has been worked through Steve Kozachik's office with the head of the City's Traffic Department. We got agreement to work on improved communications around these events in the future, and the City has agreed to donate five 15+ gallon trees to replace what was cut. These include a mesquite, 2 palo verdes, and 2 small leaf cordias. There is a tentative date of October 16 for planting these trees.

There has been water leaking in several places from the irrigation system for the oleanders along Arroyo Chico. Richard has informed the City and created a ticket to have this repaired.

Richard has not received any updates on the project to install a memorial to deceased neighborhood members on the Manchester/Eastbourne median. He will check on this over the next few weeks.

6) Welcome Committee: (Suzie)

The committee is continuing its work of visiting new residents in the neighborhood. They are about to streamline the process, distributing a single reference page with links to the neighborhood website and information about the ListServe and NextDoor, vs. a voluminous packet.

The committee has had some membership transitions. Joan has rotated off the committee. David Holder has joined. The committee is also actively recruiting someone to represent young families/parents in the neighborhood.

7) MCRC: (Dick)

The MCRC has not been meeting during the summer, so no information to report. Dick has been studying the situation of property purchases on the south side of the base.

8) ACTION ITEM – NEIGHBORHOOD MEETING:

Our next Neighborhood Meeting will be on Wednesday, September 21.

Mike will take care of reservations at Robison for the meeting. He will also include a request for reservations for Wed, 1/18/17 and Wed, 3/15/17, the next expected Neighborhood Meeting dates.

Topics to be covered in the meeting:

- Approve minutes from last meeting (Mike)
- Historic Designation Project Status & Update (Ann)

- Invite Steve Kozachik for a City update
- Brief update on Broadway Village (e.g., Bisbee Breakfast Club, Barrio Bread, etc.)
- Info item on plans for Octoberfest (10/22) (Rita)
- Live Demo of BBVN Website – info and features (Judd?)

9) ACTION ITEM: NEXT NEWSLETTER – IMMEDIATE TIMING!:

We agreed to produce a newsletter to be published and distributed by 9/14 (1 week before the Neighborhood Meeting). Time is of the essence to make this happen.

Articles to be included:

- Historic Designation Project Update (Ann)
- Neighborhood Meeting Reminder & Agenda (Mike)
- Octoberfest reminder (small box) (Rita)
- Malvern Plaza Upcoming Events (Joan)
- Urban Forestry Update (Richard)
- July 4th Parade review (Margaret, Mike to help with photos)
- Welcome Committee Update (Suzie)
- Update on the memorial (?) (Richard)
- Dues page (?) (Rita)

Mike agreed to do the newsletter layout, but that work must be done by 9/7, after which he is unavailable.

All authors agreed to get their articles to Mike by Wed, 8/31

Once layout is done, Mike will pass the document to Rita, who will manage getting it printed at Office Depot.

Suzie and Rita will organize the distribution. (Mike & Joan will provide the maps and list of volunteers from last time.)

We agreed that if necessary, we will keep the newsletter to just 2 pages and focus on just the biggest priorities.

10) Next Board Meeting: Thursday, October 13, at Rita's house.

The meeting adjourned at 8:45 pm.

Respectfully submitted,
Mike Weingarten, BBVNA Secretary

1:02 PM
08/22/16
Cash Basis

Broadmoor-Broadway Village Neighborhood
Balance Sheet
As of August 22, 2016

	<u>Aug 22, 16</u>
ASSETS	
Current Assets	
Checking/Savings	
Wells Fargo - Checking	3,637.34
Wells Fargo - Savings	11,621.40
Total Checking/Savings	<u>15,258.74</u>
Total Current Assets	<u>15,258.74</u>
TOTAL ASSETS	<u>15,258.74</u>
LIABILITIES & EQUITY	
Equity	
Restricted - Malvern Plaza	4,896.82
Retained Earnings	6,494.98
Net Income	3,866.94
Total Equity	<u>15,258.74</u>
TOTAL LIABILITIES & EQUITY	<u>15,258.74</u>

1:38 PM
08/22/16
Cash Basis

Broadmoor-Broadway Village Neighborhood
Profit & Loss
January 1 through August 22, 2016

	<u>Jan 1 - Aug 22, 16</u>
Ordinary Income/Expense	
Income	
Association Dues	1,160.00
Historic Designation Collected	
Historic Designation Architect	-11,920.00
Historic Designation Collected - Other	16,110.00
Total Historic Designation Collected	<u>4,190.00</u>
Total Income	5,350.00
Expense	
4th of July Parade	20.43
Bank Service Charges	93.07
Historical Status Committee	497.44
Printing and Reproduction	205.18
Supplies	6.48
Urban Forestry Committee	600.00
Website	15.17
Welcoming Committee	53.06
Total Expense	<u>1,490.83</u>
Net Ordinary Income	3,859.17
Other Income/Expense	
Other Income	
Interest Income	7.77
Total Other Income	<u>7.77</u>
Net Other Income	7.77
Net Income	<u><u>3,866.94</u></u>